



MCDB Student Travel Award Application Form

Name: _____ Year in Program: _____

Advisor's name: _____

Will you be presenting a poster or talk at the conference/event?

Presentation Title: _____

Name of conference/event: _____

Website URL (if applicable): _____

Dates of Travel: _____ to _____ Amount requested: _____

This is to certify that I have not received a travel grant through MCDB before

Justification for attendance at conference/event. Explain the importance of attending this conference/event for your training and professional development.

Estimated cost breakdown (please provide as much detail and justification as possible)



Funding source:

Cost Center: _____ Department name: _____

Department Contact: _____

Department Contact's Email Address: _____

What other sources of funding are there to support your attendance of this conference/event?

For office use only:

Dawn Chandler Approval

Tony Brown Approval

Advisor's Approval

Date Approved

MCDB student travel award policy

Purpose

The purpose of the MCDB Student Travel Award is to provide funds to support student participation in (1) scientific conferences, meetings or workshops at which the student will be presenting a poster or giving a talk, or (2) workshops or courses that are critical for the student's professional development and career plan.

Conditions of award

- Each student is eligible for ONE award during their time in the Program.
- Each student can request up to \$500 per award.
- The funds can be used toward travel, accommodation or registration costs.
- For scientific meetings, the student must be presenting a poster or giving an oral presentation to be eligible.
- For professional development workshops or courses, the student must justify how attending the event is critical for their professional development and career plan.

How and when to apply

- Applications will be accepted throughout the year
- Complete the travel award application form and submit it to the MCDB office.
- Applications must be submitted at least 2 months prior to the date of travel.

How decisions will be made

- Awards will be granted by the MCDB Directors on a first-come first-served basis until the travel award funds available for that fiscal year have been depleted.
- Decisions will be made based on the importance of the meeting for the student's professional development, as explained in the justification.
- Priority will be given to students that are post-candidacy.

Contact the MCDB office (mcdB.osu.edu) if you have any questions.